

### **HOW TO APPLY - TLD BADGE**

1. There are two forms:
  - a) PMS -1 Form (Personnel Monitoring Service Form) – For registration of institutes.
  - b) PDF-2 Form (Personal Data Form) – For registration of radiation workers.
2. New institute must send both the forms.
3. Only single or one PMS Form is required for whole institute and one PDF Form is to be filled for each person/worker.
4. PMS Form does NOT require any document. A covering letter on PRINTED LETTER HEAD of the Institute should be attached.
5. PDF Form requires a recent color photograph of exact size (mentioned on the form) and copy of any govt. approved Photo ID.
6. It is mandatory to mention e-LORA institution registration number in the form and institution number if the institute is already registered.
7. Forms should be completed by affixing rubber stamp & signatures on required places.
8. Two copies of each form i.e. one original copy & one photocopy of the original is to be sent preferably by Speed Post to our address. It is advisable to keep one photocopy of each form in your records.